

Sancta Maria College

Our Self-Evaluation Report and Improvement Plan 2022-2026

1. Introduction

This document records the outcomes of our last improvement plan, the findings of this self-evaluation, and our current improvement plan, including targets and the actions we will implement to meet the targets.

1.1 Outcomes of our last improvement plan from [2015] to [2018]

- 2 Target 1: The Development of positive attitudes to Maths (Target not met)
- 3 Target 2: To increase the proficiency level on the criterion referenced test (Target met)
- 4 Target 3: To increase the number of students taking Junior Certificate and Leaving Certificate Maths Papers at Higher Level (Junior cycle target not met, Senior cycle target met)
- 5 Target 4: To increase the percentage of students competent in the area of problem solving. (Target met)

2022-2023

- As per September 2022, 44% of students stated their communication skills have been impacted by Covid
- As of September 2022, 38% of students stated their working together key skills have been impacted by Covid.

1.2 The focus of this evaluation

We undertook self-evaluation of teaching and learning during the period (2022) to (2024). We evaluated the following aspect(s) of teaching and learning:

- Communication key skills
- Working together key skills
- Homework
- Reporting
- Student Accountability

2. Findings

2.1 This is effective / very effective practice in our school

List the main strengths of the school in teaching and learning.

- Encouraging students to communicate with one another
- Group work
- Emphasis on student voice

- Celebrating national weeks
- Achieving Amber flag
- Students find the feedback on reports helpful and know how to improve from this feedback
- Students find feedback on homework useful

2.2. This is how we know

List the evidence sources. Refer to students' dispositions, attainment, knowledge and skills.

- Surveys to parents
- Surveys to staff
- Surveys to students (1st – 3rd year) 2022/2023 (Development of key skills)
- Surveys to students 2nd and 3rd years 2023/2024 (Reporting, accountability and homework)
- Informal discussions with students

2.3 This is what we are going to focus on to improve our practice further

Specify the aspects of teaching and learning the school has identified and prioritised for further improvement.

- Communication key skills
- Working together key skills
- Homework/ Revision
- Accountability
- Reporting

3. Our improvement plan

On the next page we have recorded:

- The **targets** for improvement we have set
- The **actions** we will implement to achieve these
- **Who is responsible** for implementing, monitoring and reviewing our improvement plan
- How we will measure **progress** and check **outcomes** (criteria for success)

As we implement our improvement plan we will record:

- The **progress** made, and **adjustments** made, and **when**
- **Achievement of targets** (original and modified), and **when**

Draft School Improvement Plan

Timeframe of this improvement plan is from September 2022 to May 2026

Targets	Actions	Persons / groups responsible	Criteria for success	Progress and adjustments	Targets achieved by:
<ul style="list-style-type: none"> Improve students "Communication" skills. <p>Reduce the number of students who stated they needed to improve their communication skills from 72 to 63 students.</p>	<ul style="list-style-type: none"> Where possible, all departments will do one of their 2 CBA'S over the 2 years in pairs/groups Peer learning/peer assessment to be emphasised in each subject at least once a week. 	<p>All staff</p>	<p>Review targets set through end of year survey</p>	<p>Target met September 2024.</p> <p>Maintain</p>	<p>May 2026</p>
<ul style="list-style-type: none"> Improve students "Working together" skills. <p>Reduce the number of students that stated they need to improve their working together</p>	<ul style="list-style-type: none"> A digital reflective journal to be completed once a month in well being class. Where possible, this could be completed in the subject class once a month. A speech and drama workshop to 	<p>All staff/ wellbeing teacher</p> <p>Outside facilitator</p>	<p>Review targets termly through student focus group.</p>	<p>Target met September 2024.</p> <p>Maintain</p> <p>Note: Upon analysis of the key skills,</p>	

<p>key skill from 70 to 61 students.</p>	<p>be organised early in the school year.</p> <ul style="list-style-type: none"> • A study skills week to be organised in October/November. A facilitator to deliver a generic study skills seminar and one period of each subject to be focused on specific study skills for that subject. • A glossary of terms to be produced and implemented by staff on common phrases • An information session on the SSE process to be organised early in the school year to aid staff in raising awareness on the SSE process with students. 	<p>Outside facilitator and subject teachers</p> <p>Subject teachers</p> <p>Outside facilitator or SSE committee member</p>		<p>the committee have identified that students are stating they need to further develop their ability to “Manage Information and Thinking”. Students are requesting a study period and workshops on how to study. These are suggestions that are currently implemented in the school.</p>	
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<p>Homework/Revision</p> <p>Increase the percentage of teachers who believe that students complete their homework to a high standard from 31% to 80%</p> <p>32 responses (approximately 10 teachers to 25 teachers)</p>	<p>Time guideline for homework:</p> <p>1. All approximations:</p> <p>1st year: 1.5 hrs per day(10 mins per subject) 2nd year: 2 hours per day (13 mins per subject) 3rd year: 2.5 hours (15 mins per subject) TY: Varies depending on project work 5th year: 3 hrs (20 mins per subject) 6th year 3.5 hours (25 mins per subject)</p> <ul style="list-style-type: none"> Establish a homework policy with timeline of hours <p>2. All staff to take 2 minutes at the end of class to ensure journals</p>	<p>All staff</p> <p>Homework Policy committee</p> <p>All staff</p>	<p>Review targets set through surveys in March 2025</p> <p>Review targets termly through discussion during staff meetings</p>		<p>May 2026</p>
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<p>Accountability</p> <p>Increase the percentage of teachers who believe that students are taking accountability for their own learning from 19% to 50%</p>	<p>are out and homework written in. Students must log revision/study even if no written homework given. (Staff can monitor this at their own discretion)</p> <p>3. Staff to allocate a “Homework star of the week” for juniors on vsware per junior class they teach. (Staff can do this at their own discretion for senior cycle)</p> <p>1. Staff make students aware about the responsibility of checking what homework is assigned if they have been absent.</p>	<p>All Staff</p> <p>All Staff</p>			
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<p>32 Responses (approximately 6 teachers to 16 teachers)</p>	<p>A note to go on vsware if a student couldn't do homework, parent also has to write a note in the journal to excuse the lack of homework.</p> <p>2. Don't accept late work past deadline unless excused before deadline by parent in journal.</p> <p>A note of concern to be put on vsware even if note comes in. (0 points) (open lines of communication with parents)</p> <p>3. Success Criteria mentioned for all homework. "Your homework should include...."</p> <p>Follow up of ticking off success criteria and peer evaluation once</p>	<p>All Staff</p> <p>All Staff</p>			
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<p>Reporting</p> <p>Increase the percentage of parents who believe reporting in this school is of a high standard: (105 responses)</p> <ul style="list-style-type: none"> ➤ Academic Reporting: 73% - 85% (approximately 77 parents to 89) ➤ Behaviour Reporting: 62% - 75% (approximately 65 parents to 79) ➤ Attendance Reporting: 90% - 95% (approximately 94 parents to 100) 	<p>homework/classwork has been completed.</p> <ol style="list-style-type: none"> 1. Open Vsware to parents 2. Management to check parents have access to the app. 	<p>Management</p> <p>Management</p>			
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