**Application for Teaching Position**

**Subject Area(s):**

**Applicant’s Name:**

**Please scan and email to:** **recruitment@sanctamariacollege.com**

**1.**

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| **Applicant’s Personal Details** |
| **Name:**  |  |
| **Mobile phone number:**  | **Correspondence Address:** **E-mail address:** |

**2.**

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| **Are You Registered With The Teaching Council?** **YES NO** |
| **If yes, Teaching Council Registration No:**  |
| **Teaching Council Registration Subjects:**  |  |

**2.1**

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| **Details of Academic Qualifications** |
| **2nd Level Education** | **School:** |  |
| **Leaving Cert Results** | **Year:** |  |
| **Subject** | **Grade** | **Higher/Ordinary** |
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**2.2**

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| **Third Level** |
| **Qualification** | **Grade** | **Awarding College or Institute** | **Duration of Course** | **Date of Award** |
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**2.3**

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| **Additional Qualifications, e.g. ICT** |
| **College(s)** | **Qualifications and Year**  | **Modules Taken** |
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**3.**

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| **Other Relevant, Non –Accredited Courses (most recent first)** |
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**4.**

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| **Teaching Experience (most recent first)****If newly qualified, please go to next page** |
| **Name and Address of School** | **Dates** | **Subject Taught** | **Levels Taught** | **Grade** |
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| **If Newly Qualified, Please Insert Teaching Practice Grades****(most recent first)** |
| **Name and Address of School** | **Dates** | **Subject Taught** | **Levels Taught** | **Grade** |
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**5.**

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| **Posts of Responsibility (If Any)****(most recent first)** |
| **Name of School** | **Position Held** | **Dates** |
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**6.**

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| **Other Relevant Experience****(most recent first)** |
| **Dates** | **Details** |
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**7.**

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| **Areas of Special Interest - Curricular/Co-curricular** |
| **Area** | **Expertise/Experience, etc.** |
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**8.**

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| **Please Indicate How You Think Your Experience/Skills Can Assist in This Particular Post****(not more than 150 words)** |
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**9.**

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| **Please Indicate How You Think You Can Contribute To The Ethos and Success of Sancta Maria College****(not more than 150 words)** |
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**10.**

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| **Additional Information (Not Already Mentioned) To Support Your Application****(not more than 150 words)** |
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**12.**

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| **In the event of your being recommended for appointment to this position the Board of Management is obliged to comply with the terms of current DES Circular letters. The Board of Management’s Policy is that all newly appointed teachers and support staff will be vetted and that the outcome of the vetting will be considered in the light of the school’s vetting policy. This applies in respect of appointments to teaching posts where the person is not currently an employee of the school and applies irrespective of whether the individual has been previously vetted or not.**  |

**13.**

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| **Names and Contact Details of Referees** |
| **Referee 1:**  | **Referee 1** |
| **Personal**  | **Professional** |
| **Name:** | **Name:** |
| **Address:** | **Address:**. |
| **Work Tel. No.**  | **Work Tel. No.** |
| **Home Tel. No.** | **Home Tel. No.** |
| **Email:** | **Email:**  |
| **Relationship to you** | **Relationship to you**  |

**Declaration**

**I hereby declare that all particulars furnished on this application form are true and correct.**

**Signed: Date:**

**N.B.**

**1. The Board of Management is an equal opportunities employer.**

**2. Shortlisting of candidates may take place.**